

student caller



Job Responsibilities Bonuses Qualifications



regular hours

Phonathon calling takes place Sunday through Thursday evenings from 5:45 p.m. – 9:00 p.m.

salary

Starting salary is minimum wage
There are opportunities for raises each semester

bonuses

You will receive:

- \$.50 for every hour you worked during the phonathon, providing you work the required three nights a week (Bonuses given at the end of the phonathon)
- Extra hours of pay based on your performance
- Gifts from local merchants and vendors

primary responsibilities

Phonathon callers are responsible for:

- Contacting alumni, parents, and friends of Shippensburg University
- Providing information about SU and the SU Foundation
- Updating prospect information
- Completing pledge cards
- Maintaining tally sheets of calling activity
- Serving as an ambassador for SU and the SU Foundation
- Ask for a gift to the SU Foundation for the benefit of Shippensburg University

qualifications

- A clear and pleasant speaking voice and an excellent command of the English language
- Reliable and able to work well with others
- Able to convey passion and enthusiasm for Shippensburg in a professional manner
- Willingness to follow instructions and a high regard for detail
- Previous telemarketing experience is NOT necessary
- Must be a current Shippensburg University (undergraduate or graduate) student
- Must attend two training sessions
- Must work three nights a week

Make a difference at "SHIP!"

FALL 2011

Shippensburg University
FOUNDATION
Nurturing Excellence